R. H. King Academy

Course Description & Evaluation Statement

Course Title: Cooperative Education

Course Code: COOP 2 or 4   **Prerequisite(s):** Individual Assessment
interview + (16 credits OYAP)

Course Description

Cooperative education offers students an opportunity to earn high school credits through a course that integrates classroom theory and learning experiences in a workplace, which enables students to apply and refine the knowledge and skills acquired in a related high school course.

By participating in cooperative education, students develop their skills, interests and professional connections while still in high school, in almost any industry. Students can also participate in a number of central programs, working in occupations in healthcare, hospitality, uniformed services, banking and finance, or drama. Students can also participate in the Ontario Youth Apprenticeship Program through their cooperative education courses.

Cooperative education involves a partnership between education and business, industry, agriculture, labour, or community organizations that includes students, teachers, parents, employers, and placement supervisors. Additional participants may be involved in the case of exceptional students and other students with special needs.

Co-op is beneficial for students who plan to enter university, college, apprenticeships and the workplace after high school. Students can also take cooperative education courses more than once, and up to two cooperative education courses can count towards a student's compulsory credits.

Course Strands
Pre-placement, Work Placement and Integration

Assessment & Evaluation
The first two weeks students attend classes where pre-placement lessons, activities and speakers occur before students are released to their supervisor at a monitored and approved location where conditions of work are observed by the Coop teacher. During the Placement at the employment location students are required to maintain a reflective journal, usually online. Students must also follow the rules and regulations of the school and the Coop program set out during the pre-placement period. Weekly hour sheet are submitted and signed by the supervisor (supervisor as defined by the ESA Ontario). Over the course of the work Placement students meet periodically at the school to receive additional education on safety awareness and workplace success essential skills. After the Placement term students are required to give a presentation as their culminating activity that details their experience and how it fits into the career path they chose to explore. Student research and evaluate post-secondary, financial, work environment and life styles then make connection with their Co-op work placement.

The primary goal of assessment and evaluation is to improve student learning. Through assessment, students receive comments on their work and suggestions for improvement. Through evaluation, students receive marks for their work. Seventy percent of the course grade will be based on the student's demonstration of their most consistent level of achievement on term work. This includes assessments of supervisor performance feedback. Thirty percent of the grade will be based on the student's achievement on the culminating strand which is a summative presentation about their coop experience.

Methods Used for Assessment & Evaluation:
elearning.tdsb.on.ca blended learning is reviewed during Preplacment.

Pre-placement and Integration 30% of 70% of final mark.
Work Placement monitoring assessments and journals 70% of 70% of final mark.
Culminating Activity 100% of 30%
See attached: sample rubric attached

Culminating Activity (30% of final mark)
See attached: Culminating

Categories of Assessment and Evaluation
- Knowledge/Understanding   15-20%
- Thinking/Inquiry   15-20%
- Communication   15-20%
- Application/Making Connections   15- 20<u>%</u>
                                                      100%

Achievement levels
Following is a description of achievement in each percentage grade, as well as the corresponding level of achievement.

80–100%   Level 4   A superior to outstanding level of achievement
70–79%   Level 3   A high level of achievement.
60–69%   Level 2   A moderate level of achievement.
50–59%   Level 1   A limited but passable level of achievement.
Below 50%   Insufficient achievement of curriculum expectations. A credit will not be granted.

Learning Skills
The following learning skills will be assessed on a continuing basis, though no marks will be applied toward their final grade:
Independent Work, Teamwork, Organization, Work Habits/Homework, Initiative
The above learning skills will be assessed using the following criteria:
E - Excellent, G – Good, S – Satisfactory, N – Needs improvement

Late Assignments
Once the teacher has returned an assignment, students who have not submitted their work may no longer do so.

Plagiarism

Plagiarism is copying, reproducing or paraphrasing significant portions of someone else's published or unpublished material, and representing these as one's own thinking by not acknowledging the appropriate source or by failure to use appropriate quotation marks. This concept applies to all assignments including lab reports, diagrams, essays, and computer projects. Different forms of writing require different types of acknowledgment.

If a student is found guilty of plagiarism, one or more of the following penalties will be assessed:
- *inform parent/guardian of student under 18 years old*
- *requirement for submission of a new piece of work*
- *total loss of marks on the assignment*
- *suspension from school*

Additional Information (e.g. course fees, field trips, required materials)
Required:Passporttosafety.com, safety awareness training
Required: Financial Literacy- Personal Budget- your budget on entering the workforce