



KING INTERNATIONAL COUNCIL



Teacher Advisor: Madame Robalino (2017-2018), Mr. Miller-Tait (2018-2019)

Vision: The KIC aims to promote cultural diversity and educate our King community of the numerous ethnicities represented in our school. In addition, the KIC is committed to supporting our adopted children and other charitable causes by means of our fundraising efforts.

Read the following positions and respective requirements carefully, please select the position for which you consider yourself most prepared. We welcome all candidates to apply and look forward to collaborating with you as KIC makes its contribution to our King community. We thank you for your participation in advance.

Positions of leadership:

1. President (1 position)

- a) Should be fluent in 3 languages (English, French or Spanish and a third language), thus representing our multicultural community and the languages taught at King.
- b) Should be a grade 11 or 12 student with a good academic standing.
- c) Should have previous leadership experience within KIC and in another leadership group council or club.
- d) Should be fully committed to lead all meetings and activities.
- e) Should demonstrate key leadership skills such as: initiative, proactive planning, teambuilding, problem-solving, organization, time-management and effective communication skills.
- f) Should fulfill all duties and meet regularly to plan for council and school events.
- g) Should get teacher advisor approval before making any final decision affecting the KIC and its objectives

2. Vice-President (1 position)

- a) Should be fluent in 2 languages (English and a second language), thus representing our multicultural community and the languages taught at King.
- b) Should be a grade 11 or 12 student with a good academic standing.
- c) Should have leadership experience such as active participation in a club or/and in another leadership group council.
- d) Should be fully committed to co-lead all meetings and activities.
- e) Should demonstrate key leadership skills such as: initiative, teambuilding, problem-solving, organization, time-management and effective communication skills.
- f) Should assist president in all duties and meet regularly to plan for council and school events.
- g) Should be collaborative with president and teacher advisor in order to make decisions for the overall success of this council.
- h) Should fulfill president duties during his/her absence in special circumstances.

3. Secretary (2 positions) (grades 10-12)

Open to students in good academic standing, who are fluent in a second language. Key responsibilities are taking minutes at meetings, organizing document management and providing a record of communications.

This candidate shall:

- a) Display excellent organizational and time management skills necessary to provide minutes or reports.
- b) Have experience taking minutes during club/council meetings.
- c) Be articulate and demonstrate effective writing skills in the English language
- d) Be reliable and punctual.
- e) Attend all council meetings to follow-up on developments and record the agenda set for the next meeting
- f) Remind council members of important dates or items of communication for continuity purposes

4. Director of Marketing and Assistants of Marketing (1 + 2 positions)

Open to students in good academic standing, who are fluent in a second language. Leaders of the marketing team are responsible for all promotion of council events and initiatives.

These candidates shall:

- a) Be organized, work well independently and display excellent time management skills.
- b) Be articulate and creative thinkers in order to promote KIC school events effectively by means of flyers, posters and announcements (auditory/electronic/social media).
- c) Take the initiative in developing and leading marketing campaign through focused and timely strategies.
- d) Demonstrate leadership skills necessary to motivate a team of students and delegate marketing responsibilities as necessary.

5. Art directors and Art assistants (2 + 2 positions)

Open to students in good academic standing, who are fluent in a second language and demonstrate artistic ability or vision (a model of personal artistic work may be requested). Key responsibilities are the development of artistic concept representative of the annual theme as well as additional images supporting the marketing campaign(s).

These candidates shall:

- a) Complete or have completed an visual arts course at King (signature of visual arts teacher required)
- b) Display reliability and accountability, and work well independently.
- c) Display good organizational skills and time management in order to accomplish tasks within tight deadlines.
- d) Be creative, receptive to feedback and open to suggestions regarding refinement of design concept.
- e) Be capable of producing artwork both digitally and by hand.
- f) Collaborate closely with the marketing team.
- g) Provide a sample of artistic work with application. (photocopy is sufficient – label it with your name)**

6. General members (grade 10s - 4 positions)

- a) Should be fluent in another language other than English.
- b) Should be a grade 10 student with a good academic standing.
- c) Should display reliability and accountability.
- d) Should display good organizational skills, time-management, great attendance.
- e) Should be fully committed to KIC as team members always ready to help other executive members with duties as assigned.

7. General members (grade 9s - 6 positions in September 2018)

- a) Should be fluent in another language other than English.
- b) Should be a grade 9 student with a good academic standing (beginning in September of 2016).
- c) Should display reliability and accountability.
- d) Should display good organizational skills, time-management, great attendance.
- e) Should be fully committed to KIC as team members always ready to help other executive members with duties as assigned.



R. H. King Academy

KING INTERNATIONAL COUNCIL 2018-19



Advisor: Madame Robalino

Name _____ Mentor _____ Grade _____ Phone # _____

Candidate for position of _____ e-mail _____

1. How many languages do you speak? _____ Which ones? _____
2. Have you participated in a King Council or club before? _____ If yes, which one? _____
3. What skills have you developed from such experience?
Please be specific and include examples in your response.

4. What contributions do you intend to make to the success of the KIC? What new ideas will you share?

5. Please circle your four greatest skills.

- | | | | | |
|-------------|------------|----------|------------------------------|-------------|
| Ambitious | Articulate | Reliable | Organized | Responsible |
| Artistic | Punctual | Flexible | Efficient in time management | Determined |
| Cooperative | Sociable | Creative | Calm under pressure | Motivating |
| | | | Accepting of others | Forthcoming |

6) Also, indicate which are your weaknesses? How do you plan to improve these?

7) Anything else you would like us to know before making a final decision?

8. Please have the evaluation grids below completed by your mentor teacher and one other teacher of 2016-17 academic year. These will serve as your references for KIC.

On a scale of 10 to 5, 10 being excellent and 5 being poor, please assess this candidate's skills.

a) Subject Teacher _____ Teacher signature _____

Time management/ Organizational skills	10	9	8	7	6	5	not observed
Responsibility/reliability	10	9	8	7	6	5	not observed
Communication skills	10	9	8	7	6	5	not observed
Cooperation in team setting	10	9	8	7	6	5	not observed
Leadership/ Initiative/ Effort	10	9	8	7	6	5	not observed
Other?	10	9	8	7	6	5	not observed
Comments:							

b) Extracurricular activity _____ Teacher _____ signature _____

Time management/ Organizational skills	10	9	8	7	6	5	not observed
Responsibility/reliability	10	9	8	7	6	5	not observed
Communication skills	10	9	8	7	6	5	not observed
Cooperation in team setting	10	9	8	7	6	5	not observed
Leadership/ Initiative/ Effort	10	9	8	7	6	5	not observed
Other?	10	9	8	7	6	5	not observed
Comments:							

c) Applying for art director or assistant?

Visual arts teacher _____ Teacher signature _____

Time management/ Organizational skills	10	9	8	7	6	5	not observed
Responsibility/reliability	10	9	8	7	6	5	not observed
Communication skills	10	9	8	7	6	5	not observed
Cooperation in team setting	10	9	8	7	6	5	not observed
Leadership/ Initiative/ Effort	10	9	8	7	6	5	not observed
Other?	10	9	8	7	6	5	not observed
Comments:							

Thank you for showing interest in the KIC. Please submit your completed application by **May 14th, 2017 at 3:30 p.m.** If you qualify for such position, you will be notified via e-mail. Formal list will be posted May 25th and student acceptance by May 28th, 2018.

